

**Animal Protection & Control
Advisory Board**

**PO Box 9810
Vancouver, WA 98666-9810**

(360) 397-2096

Community Spay / Neuter Assistance Program

The Clark County Animal Protection and Control Advisory Board are requesting applications seeking support from the Community Spay/Neuter Assistance Program. This program provides funding for Clark County groups, programs, or projects promoting animal welfare through the spaying and neutering of domestic pets.

Clark County and the City of Vancouver have provided fifteen thousand dollars (\$15,000.00) to assist local organizations, institutions and agencies with these types of projects and programs, which benefit our community.

The Animal Protection and Control Advisory Board will review the applications and make recommendations to the county on how the funds should be disbursed.

To qualify for assistance, applicants must be eligible to receive funding pursuant to one of these categories.

- RCW 39.34.020 public agency
- RCW 19.09.065 non-profit organizations
- RCW 28A.150 educational institutions

Preference will be shown to proposals that request matching funds.

If you have any questions or need additional forms, please either make copies or contact **Adrienne Willows at (360) 397-2375, ext. 5852.**

The advisory board committee will contact applicant representatives.

Thank you for participating in this important community program.

Attached:

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Community Spay/Neuter Assistance Program Program Criteria & Process

1. *To qualify for assistance from this program applicants must reside within Clark County, Washington and be eligible to receive funding pursuant to: RCW 39.34.020 public agency, or RCW 19.09.065 non-profit organizations, or RCW 28A.150 educational institutions.*
2. *Preference shall be shown to applications that request matching funds to support program activities.*
3. *Recipients of support from the CommunitySpay/NeuterAssistance Program shall be accountable to the County and be subject to an audit at the discretion of the County. Recipients shall submit to the County reports every 3 months reflecting the number of animal owners receiving assistance, the name of each animal owner, the animal type and gender, the date of the procedure and the veterinarian providing the surgical procedure.*
4. *Applications for assistance shall be in written form, with no public testimony before the advisory board committee.*
5. *Applications must be received, or postmarked by: **March 31, 2006***
Contact: Animal Protection & Control (360) 397-2096
6. *Applications should be mailed to:*

Animal Protection & Control Advisory Board
PO Box 9810
Vancouver, WA 98666-9810

Or delivered to:

Animal Protection & Control
1300 Franklin, 3rd Floor
Vancouver WA 98660
Monday – Friday 8:30 am – 4:30 pm

- 7. Public announcement requesting applications shall be made at minimum once each year. Requests shall identify specific application and final determination deadlines.*
- 8. A subcommittee of the Animal Protection and Control Advisory Board shall convene to review applications for assistance, and make recommendations to the Board of County Commissioners.*
- 9. The advisory board may request presentations by applicants before making final determinations.*
- 10. Once a deadline has passed without approval of an application, a new application shall be required for future consideration.*
- 11. Receipt of applications for assistance from the Community Spay/Neuter Assistance Program shall not preclude the Board of County Commissioners from determining to utilize this fund to support existing county programs.*
- 12. Allocation of funding shall be in the form of a contractual agreement between the county and the recipient organization. Recipients must provide the county proof of comprehensive general liability insurance with a single limit coverage in an amount of \$1,000,000 per occurrence.*

Animal Protection & Control Advisory Board

Community Spay/Neuter Assistance Program

PO Box 9810

Vancouver, WA 98666-9810

(360) 397-2096

Please utilize the following format when preparing your application for assistance from the Community Spay / Neuter Assistance Program. If you would like to attach any additional documentation to the application, please feel free to do so. The advisory board sub-committee may request that you provide additional information before recommendations regarding the applications are finalized. Any such requests shall be in writing from the Clark County Animal Protection & Control department.

SUMMARY:

Please provide a brief one or two sentence summary of your proposal.

STATEMENT OF NEED:

Please address the issue of need from both a community and your organization standpoint.

PROGRAM DESCRIPTION:

Please describe your proposal. Provide as much detail as possible.

EVALUATION:

Proposed method of evaluating the effectiveness of this program.

ORGANIZATION INFORMATION:

General background information regarding your organization, or project.

CONCLUSION:

Please provide a general summary of your goals and objectives.

PROGRAM BUDGET:

Proposed expense and revenue summary.

Clark County Code

8.01.030 Animal protection and control advisory board.

There is created an animal protection and control advisory board to be composed of ten (10) members, as follows:

- (a) One (1) member who owns or operates a licensed facility (includes kennel) in Clark County;
- (b) One (1) member who is a licensed veterinarian who practices in Clark County;
- (c) One (1) member who is a Clark County resident who is affiliated as a member, employee or officer in a Clark County animal welfare organization;
- (d) One (1) member who is a Clark County resident who is affiliated as a member, employee or officer in a Clark County livestock organization;
- (e) One (1) member who owns dog(s) but who do not work in, own or operate any facility;
- (f) One (1) member who owns cat(s) but who does not work in, own or operate any facility;
- (g) One (1) member who is any animal owner other than dog/cat;
- (h) One (1) member who is a Clark County resident who neither owns nor maintains domestic animals;
- (i) Two (2) members at large who are Clark County residents.

No employee of the Clark County animal control department shall serve as a member of the advisory board; PROVIDED, that the director of the animal control department or his designee shall be an ex officio, nonvoting member of the advisory board. Of the members first appointed, five (5) shall be appointed for a one (1) year term and five (5) shall be appointed for a two (2) year term. Thereafter, the terms shall be for two (2) years and until their successors are appointed. Any vacancies, including those caused by a change in status of a member which affects such member's continued qualification to serve on the advisory board under the applicable selection criteria set forth hereinabove, shall be filled for the unexpired term.

- (2) The animal protection and control advisory board shall annually select from its voting members a chairperson and such other officers as to the advisory board may seem necessary.
- (3) The duties of the animal protection and control advisory board are as follows:
 - (a) Report to the board, no less often than once annually, on recommended modifications or additions to this title and to the general operations of the animal control department;
 - (b) Act as an appeal hearing tribunal pursuant to Section 8.19.080: PROVIDED, that this hearing function may be delegated to a subcommittee of the advisory board composed of no less than three

- of its voting members:
- (c) Perform such further duties as may be authorized or directed by resolution of the board. (Sec. 1 of Res. 1981-04-108; amended by Sec. 3 of Res. 1984-12-65; amended by Sec. 3 of Ord. 1993-08- 13A)

Animal Protection & Control Advisory Board

Pat Jollota

Position: At Large

Edward Anderson

Position: At Large

Holly Blosser

Position: Animal Welfare

Ginger Burr

Position: Livestock

Cheri Cornelius

Position: No Domestic Animals

Dr. Elizabeth Grauer

Position: Veterinarian

Kevin Klop

Position: Facility Owner/Operator

Shirley Malar

Position: Animal Owner (other than dog or cat)

Betty May Buntin

Position: Dog Owner

Pat Vichas

Position: Cat Owner

Ex-officio non-voting members:

Linda Moorhead

Clark County Animal Protection & Control